



## Confederation of School Trusts

# Membership terms and conditions

Effective date: September 2023

### 1. Becoming a member

- 1.1. Membership is open for all school trusts in England. An application can be completed online [here](#).
- 1.2. If your school trust joins Confederation of School Trusts (CST), each school within your trust will receive all CST membership benefits.
- 1.3. Applications for membership will be considered by the CST who have the right to refuse applications if necessary.
- 1.4. By submitting an application form electronically, the member school trust is deemed to have signed the application form.
- 1.5. CST reserves the right to re-grade a member to a more appropriate level, if the relevant information appertaining to the membership level applied for is not received or proves to be inaccurate in any way. Member school trusts will be informed of the requirement for re-grade and asked if they wish to continue with their application.
- 1.6. All information provided by member school trusts must be true and accurate at the point of applying. In the event of a change of circumstances such as type of establishment, number on roll, phase of education or change of contact details, school trust members should notify CST by email or in writing so that our records are up to date. CST will revisit all details annually upon renewal of membership.

### 2. Membership payments, renewals and cancellations

- 2.1. Membership is for a period of 12 months. This begins on the day the application is processed if the application is processed in the first five days of a month; but will begin on the first day of the following month if it is after this time.

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- 2.2. The size of your school trust determines the amount paid in annual membership fees, as set out below.

### Trust Membership

Number of Schools £	Primary/Special £	Secondary £	Mixed Trust £
1 school	145	290	All-through – 290
2 schools	290	580	440
3 – 5 schools	410	820	620
6 – 10 schools	610	1,220	920
11 – 15 schools	810	1,620	1,220
16 – 20 schools	1,010	2,020	1,520
21 – 25 schools	1,210	2,420	1,820
26 – 30 schools	1,410	2,820	2,120
31 – 35 schools	1,610	3,220	2,420
36 – 40 schools	1,810	3,620	2,720
41 – 45 schools	2,010	4,020	3,020
46 – 50 schools	2,210	4,420	3,320
51 – 55 schools	2,410	4,820	3,620
56 – 60 schools	2,610	5,220	3,920
61 – 65 schools	2,810	5,620	4,220
66 – 70 schools	3,010	6,020	4,520
71 – 75 schools	3,210	6,420	4,820
76 + schools	3,410	6,820	5,120

### School Membership

Primary/Special £	Secondary £	All-through £
145	290	290

### Affiliate Membership

Affiliate membership covers up to 10 colleagues from your organisation at £875 a year.

- 2.3. Fees quoted are exclusive of VAT and for annual payment made by direct debit. An original copy of a direct debit mandate should be completed by the highest level of signatories in your organisation and posted to the CST head office to be received within 30 days of your application. An invoice will then be emailed to you and the payment will be taken from your account the following month.
- 2.4. If you chose not to pay by direct debit, payment can be made by cheque or BACS. We make an administration charge of £50 + VAT for either of these methods of payment.
- 2.5. If membership payment remains outstanding, we will notify members by

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telephone, email or letter.

- 2.6. Members will be notified that their membership is due for renewal 1 month before the start of their new membership year.
- 2.7. It is the member's responsibility to advise CST of their intention not to renew. Membership payments not received within 90 days of becoming due will result in the membership being considered lapsed and all benefits will be terminated.
- 2.8. Payment of the membership fee will be deemed to be acceptance of membership.
- 2.9. To cancel membership at the point of renewal please notify CST by email or in writing stating your reason. This will be only be used internally as feedback for CST.
- 2.10. In the event that membership is cancelled or terminated prior to the end of the membership period, no refunds of any unused membership will be given.

### **3. Membership benefits**

- 3.1. Member benefits are only available if subscription payments are up to date.
- 3.2. Attendance at events, seminars, courses and on programmes at member rates or as a benefit of membership is reliant on up to date subscription payments at the date of the event and not at the date of delegate booking.
- 3.3. Member engagement that benefits from exclusive member access or discounted member rates will be cancelled and/or re-invoiced to reflect non-member status and fares at any time if the engagement is in progress or pending and the member chooses to terminate their subscription.
- 3.4. Member benefits may change without notice.
- 3.5. Access to member benefits for individual school staff is dependent on the member providing names, roles and contact details for those staff.

### **4. Terminating membership**

- 4.1. CST reserves the right to withdraw membership or to prevent any member from renewing membership if the member puts the organisation into disrepute.

### **5. Intellectual Property**

- 5.1. Unless otherwise stated, all intellectual property rights for articles, blogs, images and all other written material on the CST website, emails and materials belong to CST.

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- 5.2. Material in the members' area of the CST website is provided for the exclusive use of CST members and should not be shared with non-members of CST.
- 5.3. Material on the publicly accessible section of the CST website can be shared with non-members subject to the sharer informing the recipient that the material is owned by CST.

## **6. Acceptance of terms and conditions**

- 6.1. These terms and conditions may be revised from time to time and updated versions will be posted on our website. Members are responsible for keeping up to date with all changes. Continued membership shall be deemed acceptance of all changes to these terms and conditions.

## **7. Privacy Policy**

- 7.1. Please refer to CST's [Privacy Policy](#) which forms part of these terms and conditions.